

Name of service	Number of days for service delivery after receipt of application	Costs to be imposed on employee per violation in Rs.	Dealing Hand	Form available at
<b>Street Dog Catching</b>	60 Days	50/-	Shri. Chirag Mahayavanshi	SMC Office or on website ( <a href="http://smcdnh.nic.in/">http://smcdnh.nic.in/</a> )
<b>Check List</b>				
<ul style="list-style-type: none"> <li>• Application form available in SMC Office or on website (<a href="http://smcdnh.nic.in/">http://smcdnh.nic.in/</a>) or can complain on <a href="https://smcdnh.in/">https://smcdnh.in/</a></li> <li>• Identity Proof of applicant (Aadhaar Card/ Voting Card/ Pan Card)</li> <li>• Address proof of applicant</li> </ul>				
<b>Procedure</b>				
<ul style="list-style-type: none"> <li>• Application form can be submitted online through <a href="mailto:smctimeboundservices@gmail.com">smctimeboundservices@gmail.com</a> or at Single Window of SMC or can complain on <a href="https://smcdnh.in/">https://smcdnh.in/</a>.</li> <li>• Application is forwarded to the Health Officer. <b>(2 hours)</b></li> <li>• The application will be forwarded to the Dealing Hand <b>(1 day)</b></li> <li>• Dealing hand will carry out field verification through concerned supervisor <b>(5 day)</b></li> <li>• Dealing Hand shall submit a detailed report to Swachhta Officer <b>(4 days)</b></li> <li>• Swachhta Officer will contact the complainant if required and ensure resolution of complaint subject to the following: <b>(50 days)</b> <ul style="list-style-type: none"> <li>• The complainant will be informed that this process of street dog catching is subject to various laws related to animal rights. The role of SMC is limited to ensure catching of street dogs, sterilizing them and placing them back to the place from where they have been caught.</li> <li>• In case of complaint regarding those street dogs already sterilized, the work of catching these street dog will not be under the purview of SMC.</li> <li>• Availability of veterinary team either from department of Animal Husbandry or from the third party who is assigned the work of street dog catching after appropriate bidding process as established through due legal procedure.</li> </ul> </li> </ul>				