

Name of service	Number of days for service delivery after receipt of application	Costs to be imposed on employee per violation in Rs.	Dealing Hand	Form available at
Stacking of Construction material	15 Days	50/-	Junior Engineer (Road) and/or Technical Assistant (Road)	SMC Office or on website (http://smcd.nh.nic.in/)
Check List				
<p>Attested photocopies of the following documents:</p> <ul style="list-style-type: none"> • Copy of Construction Permission Order along with approved plan(s). • 7x12 Land Extract (Latest Original copy). • Labour Cess Certificate of Registration issued by Competent Authority. 				
Procedure				
<ul style="list-style-type: none"> • Applicant has to submit application with all prescribed documents (as per checklist) in SMC, Office for all construction such as Residential/Residential cum Commercial/High Rise/Commercial/Industrial/Institutional buildings in SMC office. • A site visit will be carried out by Junior Engineer and/or Technical Assistant (Road). (2 days) • After site visit & document scrutiny, a query letter will be issued to the applicant. (if any) (2 days) • After scrutiny, demand letter will be issued to the applicant to deposit the charges online/digitally to SMC office. (4 days) • After approval of Competent Authority, the permission letter will be issued to applicant by specifying the various condition. (7 days) 				