

Name of service	Number of days for service delivery after receipt of application	Costs to be imposed on employee per violation in Rs.	Dealing Hand	Form available at
<b>Septic Tank Emptying Vehicle.</b>	3 Days	50/-	Shri Amit Patel, DEO.	SMC Office or on website ( <a href="http://smcdnh.nic.in/">http://smcdnh.nic.in/</a> )
<b>Check List</b>				
<ul style="list-style-type: none"> <li>• Application form available in SMC Office or on website (<a href="http://smcdnh.nic.in/">http://smcdnh.nic.in/</a>) or can complain on <a href="https://smcdnh.in/">https://smcdnh.in/</a>.</li> <li>• Identity Proof of applicant (Aadhaar Card/ Voting Card/ Pan Card)</li> <li>• Address proof of applicant</li> <li>• Fee of Rs. 700/- (Cheque/DD in favour of Chief Officer, Silvassa Municipal Council).</li> </ul>				
<b>Procedure</b>				
<ul style="list-style-type: none"> <li>• Application form can be submitted online through <a href="mailto:smctimeboundservices@gmail.com">smctimeboundservices@gmail.com</a> or at Single Window of SMC or can complain on <a href="https://smcdnh.in/">https://smcdnh.in/</a>.</li> <li>• Application is forwarded to the Health Officer. <b>(2 hours)</b></li> <li>• Health Officer forwards the application to dealing hand. <b>(2 hour)</b></li> <li>• Dealing hand will verify documents and payments and forward application to Sanitary Inspector for inspection. <b>(1 day)</b></li> <li>• After inspection Vehicle is deputed for emptying the septic tank and voucher for this work will be given to driver of said vehicle. <b>(1 day)</b></li> <li>• Sanitary Inspector inspects if additional trips are required additional payment of Rs. 700/- per trip to be taken.</li> </ul>				