

Name of service	Number of days for service delivery after receipt of application	Costs to be imposed on employee per violation in Rs.	Dealing Hand	Form available at
Mobile Toilets on Rent.	2 Days	50/-	Shri. Amit Patel, DEO	SMC Office or on website (http://smcdnh.nic.in/)
Checklist				
<ul style="list-style-type: none"> • Application form available in SMC Office or on website (http://smcdnh.nic.in/) • Identity Proof of applicant (Aadhaar Card/ Voting Card/ Pan Card) • Address proof of applicant • Security deposit of Rs. 2000/- (Debit card/ Credit card or Cheque/DD in favour of Chief Officer, Silvassa Municipal Council).(Subject to availability of required mobile toilets) • Fees of Rs. 500/- Per Day/Per Seat + transportation charges of Rs. 30/- Per km (Debit card/ Credit card or Cheque/DD in favour of Chief Officer, Silvassa Municipal Council). 				
Procedure				
<ul style="list-style-type: none"> • Application form to be submitted online through smctimeboundservices@gmail.com or at Single Window of SMC. • Application is forwarded to the Health Officer. (2 hours) • Health Officer accepts or rejects the application. (Subject to availability of required mobile toilets in the period of application through a common Google sheet) and forwards to dealing hand. (1 day) • The dealing hand will verify the documents and generate the demand as per requirement of toilet seats (Rs.500/- per toilet seat + transportation charges of Rs. 30 Rs. Per km.). (2 days). • The applicant will pay the demanded amount with security deposit of Rs. 2000/-(Debit card/ Credit card or Cheque/DD in favour of Chief Officer, Silvassa Municipal Council) (1 day). • After payment of demand at SMC, the concerned Supervisor is informed to deploy the toilets on concerned place, date and time. 				