

Name of service	Number of days for service delivery after receipt of application	Costs to be imposed on employee per violation in Rs.	Dealing Hand	Form available at
<b>Door to Door Collection of Waste from a property</b>	2 Days	50/-	Supervisor of concerned wards.	SMC Office or on website ( <a href="http://smcdnh.nic.in/">http://smcdnh.nic.in/</a> )
<b>Check List</b>				
<ul style="list-style-type: none"> <li>• Application form available in SMC Office or on website (<a href="http://smcdnh.nic.in/">http://smcdnh.nic.in/</a>) or can complain on <a href="https://smcdnh.in/">https://smcdnh.in/</a></li> <li>• Identity Proof of applicant (Aadhaar Card/ Voting Card/ Pan Card)</li> <li>• Address proof of applicant</li> </ul>				
<b>Procedure</b>				
<ul style="list-style-type: none"> <li>• Application form can be submitted online through <a href="mailto:smctimeboundservices@gmail.com">smctimeboundservices@gmail.com</a> or at Single Window of SMC or can complain on <a href="https://smcdnh.in/">https://smcdnh.in/</a>.</li> <li>• Application is forwarded to Sanitary Inspector <b>(1 hour)</b></li> <li>• Sanitary Inspector ensures collection of waste and updates the same and if waste is not collected then Sanitary Inspector should send a written mail, message or letter to applicant for the reasons why waste could not be collected. <b>(1 day)</b></li> </ul>				